

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, December 9, 2025 | 7:00 p.m. | Regular Board Meeting

Members: Chair Mike Irwin, Vice Chair Eric Oschwald, Trustee Mark Lewis, Trustee Bill Moss (excused), Trustee Mark DiMarzio, Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf, Business Manager Cherril Graff (excused), Treasurer Stacy Stremsterfer and Secretary Jessica Ryg

Guests: Todd Folder and Jim Mitchell

I. Call to Order

Chair Irwin called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The attendees recited the Pledge of Allegiance. A moment of silence was observed in honor of our Veterans at Pearl Harbor.

III. Secretary (Jessica Ryg)

Vice Chair Oschwald motion to approve November 10, 2025, Regular Meeting Minutes. Trustee DiMarzio second the motion. The motion carried.

IV. Visitors/Guests: none

V. Treasurer (S. Stremsterfer)

Treasurer Stremsterfer’s Unaudited Income and Expense Statement showed the District is in its 7th month and 58% of FY’26 activity. Income and Expenses for November 2025 are listed on the Profit and Loss Budget Performance.

Income

Month End District Water Income:	\$176,674.00
Fiscal YTD Water Income:	\$1,254,167.00
Including other Income, Month End District Income:	\$271,850.00
Fiscal YTD for All Income:	\$1,408,458.00 (109%)

Expenses

Month End Operating Expenses;	\$128,096.00
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Fiscal YTD Expenses of Operating Budget	\$1,288,992.00 (103%)
YTD Net Operating Income (Loss) Unaudited	\$143,755.00
Budgeted Debt Service & Short-Lived Assets (SLA): service accounts/USDA Bonds each month	\$46,650.00 transfers to debt
Capital Expenses for the Period:	\$0 (correct)
Net Income for the Period:	\$94,605.00

Vice Chair Oschwald made a motion to approve the Treasurer Stremsterfer’s monthly report pending audit. Trustee DiMarzio second the motion. The motion carried.

Treasurer Stremsterfer informed the Board that she made two transfers from the unrestricted account to the general operating account.

Bill List of Vendors: \$265,809.04

Trustee DiMarzio made a motion to pay the bills. Trustee Oschwald second the motion. The motion carried.

VI. Operations Manager’s Report (Aaron Smith)

The Operation Manager’s Water Report for *October 17, 2205 – November 19, 2025*, determined the following amount of water that was treated and sent to the distribution system: 12,419,000 gallons (34-day cycle).

Amount of water billed: 10,331,110 gallons

Amount of water loss: 2,087,890 (16.81%)

Amount of water loss per minute: 42.6 gallons/min.

Note: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

During this reporting period, two new water services were installed in Centennial Pointe subdivision, expanding the District’s service infrastructure in that area.

The meter replacement project at Farmingdale Elementary School and Farmingdale Middle School was completed. The work was performed by allowing the District to avoid closing the supply valve and thereby preventing any interruption of service, or the need to issue a boil order.

Dave McMillan with the Illinois Rural Water Association (IRWA) visited the District and reviewed the existing Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). He updated the District on a new cybersecurity component now required as part of the RRA and provided a helpful checklist to guide the District in meeting this updated compliance expectation.

The Village of Chatham experienced a main break, which necessitated opening the New Berlin interconnect for several days to maintain adequate supply. As a result, a precautionary boil order was issued for customers on Wesley Chapel Road and Mansion Road. The bacteriological samples were collected in accordance with regulatory procedures, and all results passed which allowed the boil order to be lifted.

A new customer dropped off a signed contract for the Bomke Road water main extension which supports that project to proceed to the next phase.

VII. Business Manager's Report (Cherril Graff)

Curran-Gardner Townships Public Water District customers are experiencing an annual water rate increase effective January 1, 2026. The rate adjustment of 3.30% is based on an ordinance tying changes to the Social Security cost-of-living adjustment plus .5% each year. This assessment does not apply to the sanitary district's sewer rates. The annual rate update verbiage was inserted into the November bills and notices were printed on the billing statement as well. Also, December bills include this information. It was noted that some customer phone calls were received regarding this change.

The health insurance option previously available through Teamsters Local Union 916 was not feasible because the plan's administering brokerage firm had already reached its capacity for accepting new groups. As a result, additional groups, including Curran Gardner Water District union members, could not be admitted into the health insurance pool at that time.

VIII. District Engineer's Report (Max Middendorf)

Project 620-091 | 2026 USDA Capital Projects:

The MECO Engineering team is in the process of rebooting the three IEPA SRF projects in response to feedback provided by an IEPA Engineer. In 2025, the CGTPWD's loan applications (L17-6294) had not been funded due to scoring. The loan applications have not been withdrawn, contrary to IEPA Engineering/Enforcement feedback to CG operations staff. According to Rachel Heaton of the IEPA SRF Program, project re-scoring will not be completed until the next loan cycle, which begins in April 2026. MECO feels it is worth resubmitting based on better terms through IEPA.

The District and MECO will resubmit the remaining checklist items and coordinate a conference with Rural Development to discuss the project's next steps. The EJCDC (Engineers Joint Contract Documents Committee) contract format will continue to apply to this project. The EJCDC provides standardized, pre-approved engineering and construction contract documents recognized by the USDA Rural Utilities Service (RUS) for water and wastewater disposal projects, streamlining procurement and ensuring equitable agreements for all parties involved.

Project 620-084; -007; .002 GIS Mapping; Boundary Hydraulics Analysis:

No activity this month.

Project 620-086;-001;0 002 | Curran Watermain Loop:

The permits were submitted to the Illinois Department of Transportation (IDOT), Railroad and Illinois Environmental Protection Agency (IEPA). The IEPA permit 0516-FY2026 was issued on November 25, 2025.

Project 620-090 | Lincoln Trail Loop:

The permit application was submitted to IEPA and State Historic Preservation Office (SHPO). The SHPO requested a Phase I study in the area of the creek crossing. MECO will be using Archeologist Larry Conrad for survey services. His archaeological fieldwork skills within the Illinois River Valley and broader western/central Illinois region are required by the National Historic Preservation Act of 1966 (NHPA), particularly Section 106, for this portion of the project.

Engineer Middendorf recapped that NHPA requires federal agencies (or projects using federal funds, permits or approvals) to identify and consider effects on historic properties, including Native American/Indigenous archaeological sites, before construction begins. In Illinois, this federal requirement is implemented in coordination with the Illinois State Historic Preservation Office (SHPO) and often triggers archaeological surveys or fieldwork for water, sewer and other infrastructure projects that involve federal or state funding or permits.

Project 620-012.25 IEPA As-Built Permit Application for Chemical Feed Rooms:

The IEPA, as part of the routine IEPA field inspection, requested a separate permit for the new chemical feed rooms that were part of the 2018 Water Plant Expansion Project (permit number 0339-FY2017). MECO deployed a 3D scanner to conduct the measurements and compiled record drawing information, including shop drawings and previously permitted plans.

IX. Chair, Vice Chair and Committee Reports

Chair (Irwin): Chair Irwin provided an update on the recent IEPA field inspection report matters and outlined the proposed corrective actions. Also, he spoke about the rate change and customer feedback. It was suggested that the specific ordinance establishing the annual rate adjustment (cost-of-living increase plus 0.5%) be posted on the District's website to provide clearer communication regarding future rate changes.

Vice Chair (Oswald): no report.

Finance Committee (Oswald/DiMarzio/Lewis): the Finance Committee informed the board and managers that the 2027 budget process will begin in January.

Planning Committee (Moss/Mayes): Trustee Mayes requested that an ordinance or resolution establishing a monthly stipend for trustees be added to a future agenda. He noted that funding for this stipend has already been included in the annual budget, but would like the item to appear regularly on the monthly agenda until resolved. He further requested that the matter be referred to by a committee for development and refinement in preparation for the upcoming budget cycle.

Personnel Committee (Lewis/Moss): It was clarified that the proposed CGTPWD Trustee stipend will be assigned to the Personnel Committee since it's a resolution and not an ordinance.

Systems Oversight Committee (Irwin/Benanti): no report.

Policy and Procedures Committee (Benanti/Lewis): no report.

Ordinance Committee (DiMarzio/Oschwald): no report.

X. New Business

a. Budget Amendment #3 (Oschwald/DiMarzio)

Trustee Oschwald moved to table the Budget Amendment #3. Trustee DiMarzio second the motion. Chair Irwin took a roll call vote:

1. Chair Irwin: Yes
2. Vice Chair Oschwald: Yes
3. Trustee Mayes: Yes
4. Trustee DiMarzio: Yes
5. Trustee Lewis: Yes
6. Trustee Benanti: Yes

With six yes votes, the motion carried.

b. Resolution 2026-001 | Resolution to Establish Rules, Rates and Regulations

Vice Chair made a motion for the Chair to execute the Resolution 2026-001 a CGTPWD Resolution to Establish Rules, Rates and Regulations. Trustee Lewis second the motion. Chair Irwin called for a roll call vote:

1. Chair Irwin: Yes
2. Vice Chair Oschwald: Yes
3. Trustee Mayes: Yes
4. Trustee DiMarzio: Yes
5. Trustee Lewis: Yes
6. Trustee Benanti: Yes

With six yes votes, the motion carried.

c. System Enhancements | Loops, Mains, etc. (Smith/MECO)

Engineer Middendorf and Operation Manager Smith updated the Board on loops and mains.

d. Presentation of 4-30-2025 Draft Audit

A draft of the annual audit was distributed to all Trustees for their review. Vice Chair Oswald provided an overview of the document, highlighted key financial statements, and material findings/recommendations identified by the auditors. The District continues to be in compliance, and Trustees were given the opportunity to ask questions and discuss the results to ensure a clear understanding of the District’s financial position. The final audit will be on next month’s agenda. Also, the finalized FY2025 annual financial report will be due to the Office of the Illinois Comptroller by December 26. It was clarified that our auditors, Eck Shafer and Punke, will submit it.

e. Ordinance 73

There was a proposed adoption of an ordinance for the incurring loans from the Illinois Environmental Protection Agency and the issuance of Waterworks Revenue Bonds of the Curran-Gardner Townships Public Water District, Sangamon County, Illinois, in an aggregate principal amount not to exceed \$2,268,000 for the purposed of defraying the cost of improving the waterworks systems of the District.

Vice Chair Oswald made a motion to execute Ordinance 73. Trustee DiMarzio second the motion. Chair Irwin called for a roll call vote:

- 7. Chair Irwin: Yes
- 8. Vice Chair Oswald: Yes
- 9. Trustee Mayes: Yes
- 10. Trustee DiMarzio: Yes
- 11. Trustee Lewis: Yes
- 12. Trustee Benanti: Yes

With six yes votes, the motion carried.

f. Certificate

The No Referendum Certificate was presented to the Board and discussed. It was published on December 9, 2025. The Secretary will sign and stamp the document with the official CGTPWD seal.

XI. Visitors and Guests: none

XII. Executive Session: none

XIII. Return to Open Meeting: none

XVI. Next Regularly Scheduled Meeting

The next meeting will take place at 7:00 p.m. on Tuesday, January 13, 2025.

XV. Adjournment

A motion was made by Trustee DiMarzio to adjourn. Trustee Lewis second the motion. The motion carried. The CGTPWD Board adjourned at **7:45 p.m.**